



County of Los Angeles CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

March 14, 2008

To: Supervisor Yvonne B. Burke, Chair
Supervisor Gloria Molina
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

A handwritten signature in black ink, appearing to be "W. T. Fujioka", is written over the printed name of the Chief Executive Officer.

NOTIFICATION OF EXECUTION OF AMENDMENTS NO. 4 AND NO. 5 TO SKID ROW FAMILIES DEMONSTRATION PROJECT CONTRACT NUMBER WITH BEYOND SHELTER

In accordance with the terms and conditions of the Skid Row Families Demonstration Project (SRFDP) contract, this is to notify your Board within 15 days of the executions of Amendments No. 4 (Attachment A) and No. 5 (Attachment B) on March 4, 2008, and to apprise you further of the County's contract activities with Beyond Shelter, the SRFDP contractor.

On September 12, 2006, your Board approved delegated authority to our office to execute a 12-month SRFDP contract effective December 18, 2006 to December 17, 2007, with Beyond Shelter to move 500 homeless families from Skid Row into permanent housing in residential neighborhoods and provide families with six months of case management to help them to achieve stability and prevent future homelessness.

On May 18, 2007, Amendment No. 1 to the SRFDP contract was executed to modify the Housing Resources 12-Month Budget by reducing the line item on Hotel Vouchers by \$10,000, and adding the line item Emergency Food/Transportation/Other Special Needs at an estimated cost of \$10,000.

Each Supervisor
March 14, 2008
Page 2

On November 21, 2007, Amendment No. 2 to the SRFDP contract was executed to further realign the Beyond Shelter budget within the maximum contract amount, primarily due to increased hotel voucher costs.

On December 18, 2007, your Board approved Amendment No. 3 to the SRFDP to extend the contract for one additional year, from December 18, 2007 through December 7, 2008, at a maximum annual contract sum of \$1.5 million and adjust the number of participants from 500 homeless families to 300 homeless families.

On March 4, 2008, Amendment No. 4 to the SRFDP contract was executed to correct ministerial changes to Amendment No. 3. County Counsel concurred that the corrections were for technical and non-material errors. We also executed Amendment No. 5 within our delegated authority to increase the maximum contract sum by \$700,000; thereby, increasing the second-year contract funding from \$1.5 million to \$2.2 million. This increase was needed to fund longer stays of homeless families in hotels and master leased apartments transitioning to Section 8 permanent housing.

Our office is working closely with the Department of Children and Family Services to monitor and assess all funding needs for Beyond Shelter to complete the SRFDP activities for the second contract year and will address additional funding needs through a forthcoming Board letter and amendment for your approval.

If you have any questions, please contact me, or your staff may contact Kathy House at (213) 974-4129 or, via e-mail at khous@ceo.lacounty.gov.

WTF:MS
KH:hn

Attachments (2)

c: County Counsel
Executive Officer, Board of Supervisors
Director, Children and Family Services



AMENDMENT NUMBER FOUR

TO

**SKID ROW FAMILIES DEMONSTRATION PROJECT
SERVICES CONTRACT**

WITH

BEYOND SHELTER

**AMENDMENT NUMBER FOUR
TO THE SKID ROW FAMILIES DEMONSTRATION
PROJECT SERVICES CONTRACT**

This Amendment Number Four (hereafter, "Amendment") to the Skid Row Families Demonstration Project Services Contract (hereafter, "Contract") is made and entered into at Los Angeles, California this 4th day of March, 2008, by and between the County of Los Angeles (hereafter, "COUNTY") and Beyond Shelter (hereafter, "CONTRACTOR").

WITNESSETH

WHEREAS, the Skid Row Families Demonstration Project Services Contract; was executed on December 18, 2006, and extended by the Board of Supervisors effective December 18, 2007, for one additional year through December 17, 2008, under Amendment #3, and;

WHEREAS, It is necessary to correct provisions that were mistakenly included in Amendment Number Three, and;

WHEREAS, the corrections are not material and qualify as technical changes, and;

WHEREAS, this Amendment is prepared as set forth in the Contract, Part II, STANDARD TERMS AND CONDITIONS, Section 7.0, CHANGES AND AMENDMENTS; and,

NOW THEREFORE, COUNTY and CONTRACTOR mutually agree to the following changes:

1. The first WHEREAS under WITNESSETH, second line, the word renamed is deleted and replaced by the word re-titled.
2. PART 1, UNIQUE TERMS AND CONDITIONS, Section 7.0, ADVANCED FUNDS, Subsections 7.1.1 and 7.1.2 is deleted in its entirety and replaced by Sub-sections 7.1.1, 7.1.2, 7.1.3, and 7.1.4 to read as follows:
 - 7.1.1 CONTRACTOR may submit a written request for Cash Advance upon execution of Amendment Number Three and thereafter, from the 18th to the 25th day of each month during the second year of the Contract. Each request for monthly Cash Advances shall be in accordance with Exhibit C, Projected Administrative and Housing Resources 12-Month Advance Budget. All requests for Cash Advances for the second year of the Contract shall be submitted by the CONTRACTOR to the COUNTY Program Manager for review and approval. If approved, the COUNTY Program Manager shall submit requests for Cash Advance to DCFS Fiscal Operations Division Contract Accounting Section, for processing at the address indicated below.

In no event will the total of all Cash Advances received by the CONTRACTOR for the second year of the Contract exceed One Million, Five Hundred Thousand Dollars (\$1,500,000).

County of Los Angeles
Department of Children and Family Services
Attention: Fiscal Operations Division, Contract Accounting Section
425 Shatto Place, Room 204
Los Angeles, CA 90020

- 7.1.2 In the second year of this Contract, CONTRACTOR shall submit to the COUNTY Program Manager, a quarterly reconciliation report, Exhibit D, Quarterly Reconciliation Report (Monthly Cash Advances, Actual Cash Expenditures and Accounts Payable Incurred - Second Year of Contract), of actual cash expenditures and accounts payable incurred for the reconciliation period being reported. The quarterly reconciliation period and Quarterly Reconciliation Report due dates are as follows:

Quarterly Reconciliation Report Periods and Contractor Submission Deadlines

Reconciliation Period	1 st Quarter Dec.18, 2007 to March 17, 2008	2 nd Quarter March 18, 2008 to June 17, 2008	3 rd Quarter June 18, 2008 to Sept. 17, 2008	4 th Quarter Sept. 18, 2008 to Dec. 17, 2008
Reconciliation Report Submission Deadline	April 17, 2008	July 17, 2008	Oct. 17, 2008	Jan. 17, 2009

- 7.1.3 The Quarterly Reconciliation Report indicates cash expenditures and any accounts payable accrued as of the end of the reconciliation period supported by original receipts and/or documentation acceptable to the County. When a Quarterly Reconciliation Report indicates that Cash Advances exceed Actual Cash Expenditures for the reconciliation period, this is reported as Unexpended Cash Advances. These Unexpended Cash Advances shall be carried forward and reported in the following Quarterly Reconciliation Report as Unexpended Cash Advances from Previous Quarter. In the following quarter, Cash Advances are added to Unexpended Cash Advances from Previous Quarter to attain Total Cash Advances Available.
- 7.1.4 Based on Quarterly Reconciliation Reports, COUNTY at its sole discretion may approve or deny CONTRACTOR's request for Cash Advance or require CONTRACTOR to submit a revised request for Cash Advance. COUNTY at its sole discretion, may withhold any request for Cash Advance by CONTRACTOR due to fiscal non-compliance issues or unresolved programmatic concerns during the term of this Contract.

3. PART 1, UNIQUE TERMS AND CONDITIONS, Section 7.0, ADVANCED FUNDS, Sub-section 7. 6 is deleted in its entirety and replaced to read as follows:

7.6 COUNTY may withhold CONTRACTOR'S Advanced Funds for the final month of this agreement, pending completion of the fourth quarter reconciliation of Advanced Funds to amounts invoiced CONTRACTOR.

4. PART 1, UNIQUE TERMS AND CONDITIONS, Section 7.0, ADVANCED FUNDS, Sub-section 7. 6.1 and 7.6.2 are deleted in their entirety.

5. PART 1, UNIQUE TERMS AND CONDITIONS, Section 7.0, ADVANCED FUNDS, Sub-section 7.10 is added to read as follows:

7.10 CONTRACTOR shall keep a monthly record of all security deposit payments made from the Master-Leased Apartment (MLA) fund to MLA owner for each contract year. These monthly records shall be made available to the COUNTY upon request.

An MLA Reconciliation Report, Exhibit E, Master-Leased Apartments Security Deposit Payments Annual Report, of the security deposit payments to MLA owners shall be completed by the CONTRACTOR and submitted to the County Program Manager by January 17th following the end of each year of the contract. Unexpended portions of the security deposit payments are to be returned to the address indicated below:

County of Los Angeles
Department of Children and Family Services
Attention: Fiscal Operations Division, Contract Accounting Section
425 Shatto Place, Room 204
Los Angeles, CA 90020

This provision shall survive the expiration or termination of the Contract. CONTRACTOR shall submit an MLA Security Deposit Payments Annual Report of the security deposit payments to MLA owners for each year subsequent to expiration or termination of the Contract. CONTRACTOR shall return to COUNTY any unexpended portion of the security deposit payments by January 17th of each year following the expiration or termination of this Contract at the address indicated above. CONTRACTOR shall submit an MLA Security Deposit Payments Annual Report by January 17th of each year until the amount for security deposit payments paid by CONTRACTOR to MLA owners is zero, or until CONTRACTOR replaces the unexpended security deposit payments.

6. Exhibit A, **STATEMENT OF WORK**, Section 2.0, Overview; the first paragraph is amended to read as follows:

In partnership with the County of Los Angeles Departments of Children and Family Services (DCFS), Public Social Services (DPSS), Mental Health (DMH), Health Services (DHS), Public Health (DPH), and the Chief Executive Office (CEO), Beyond Shelter will implement a two-year demonstration project in which 300 homeless families will be relocated from the Skid Row area of downtown Los Angeles, with 90% stabilized in permanent rental housing within six months after moving into permanent housing.

7. Exhibit A, **STATEMENT OF WORK**, Sub-sections 8.1 and 8.2, are deleted in their entirety and replaced to read as follows:

8.1 For the two-year term of the Contract, Beyond Shelter will relocate 300 homeless families from Los Angeles' Skid Row area to areas outside the Skid Row area into short-term housing within 24 hours (unless they choose to remain at the Union Rescue Mission or other temporary housing program until relocation to permanent housing). Each of the 300 families are to be immediately moved from the Skid Row area, receive appropriate temporary housing and/or shelter placement, and receive appropriate emergency and crisis intervention services.

8.2 For the two-year term of the Contract, Beyond Shelter will enroll 90 percent of these families, or 270 families, in the Housing First Program for Homeless Families, and shall assist families in moving into and stabilizing in permanent housing. Each of the 270 families enrolled in the Housing First Program is to receive subsequent movement into, and stabilization in, permanent, rental housing in residential areas located throughout Los Angeles County, through Beyond Shelter's Housing First Program.

8. Exhibit A, **STATEMENT OF WORK**, Section 9.0, Sub-section 9.6, the last sentence in the paragraph is modified to read as follows:

9.6 All participants in the Crisis Intervention program will be referred to Beyond Shelter's Housing First Program within two weeks of initial contact, for screening, assessment and enrollment into the Housing First Program. Eligible families will be enrolled into Beyond Shelter's Housing First program within 30 days, upon admission into the Crisis Intervention Program, for assistance in moving into and stabilizing in permanent housing. It is anticipated that of 300 referred families 270 families will be enrolled in Beyond Shelter's Housing First Program.

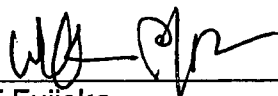
9. Exhibits D and E are attached hereto and are new exhibits to the Contract.

ALL OTHER TERMS AND CONDITIONS OF THE CONTRACT REMAIN IN FULL FORCE AND EFFECT.

**AMENDMENT NUMBER FOUR
TO THE SKID ROW FAMILIES DEMONSTRATION
PROJECT SERVICES CONTRACT**

N WITNESS WHEREOF, the Board of Supervisors of the COUNTY of Los Angeles has caused this Amendment Number Four to be subscribed on its behalf by the Chief Executive Officer and the CONTRACTOR has subscribed the same on its behalf by its duly authorized officer(s) as of the day, month and year first above written. The person(s) signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR in this Contract.

COUNTY OF LOS ANGELES

By 
William T Fujioka
Chief Executive Officer

BEYOND SHELTER
CONTRACTOR

By Tanya Tull

Name Tanya Tull

Title President/CEO

By JoAnne Yokota


Name JoAnne Yokota

Title CFO

95-4197075

Tax Identification Number

This Amendment has been read and approved as to content.

By 
Patricia S. Ploehn, L.C.S.W., Director
Department of Children and Family Services



AMENDMENT NUMBER FIVE

TO

**SKID ROW FAMILIES DEMONSTRATION PROJECT
SERVICES CONTRACT**

WITH

BEYOND SHELTER

**AMENDMENT NUMBER FIVE
TO THE SKID ROW FAMILIES DEMONSTRATION
PROJECT SERVICES CONTRACT**

This Amendment Number Five (hereafter, "Amendment") to the Skid Row Families Demonstration Project Services Contract (hereafter, "Contract") is made and entered into at Los Angeles, California this 4th day of March, 2008, by and between the County of Los Angeles (hereafter, "COUNTY") and Beyond Shelter (hereafter, "CONTRACTOR").

WITNESSETH

WHEREAS, the Skid Row Families Demonstration Project Services Contract was executed on December 18, 2006, and extended by the Board on December 11, 2007, for one additional year, effective December 18, 2007 through December 17, 2008; and,

WHEREAS, this Amendment is prepared as set forth in the Contract, Part II, STANDARD TERMS AND CONDITIONS, Section 7.0, CHANGES AND AMENDMENTS; and,

NOW THEREFORE, COUNTY and CONTRACTOR mutually agree to the following changes:

1. PART I, UNIQUE TERMS AND CONDITIONS, Section 4.0, CONTRACT SUM, Sub-section 4.5 is amended to read as follows:
 - 4.5. The Maximum Annual Contract Sum for the first year of the Contract, inclusive of the start-up Funds, interest earned on the interest-bearing accounts, and Advanced Funds is Five Million, Seven Hundred Twelve Thousand Dollars (\$5,712,000). The Maximum Annual Contract Sum for the second year of the Contract is Two Million, Two Hundred Thousand Dollars (\$2,200,000). The total amount payable under this contract is Seven Million, Nine Hundred Twelve Thousand Dollars (\$7,912,000), hereinafter referred to as "Maximum Contract Sum."
2. PART 1, UNIQUE TERMS AND CONDITIONS, Section 4.0, CONTRACT SUM, Sub-section 4.6.2 is added to read as follows:
 - 4.6.2 CONTRACTOR has prepared and submitted to COUNTY, a Revised Projection Budget for the supplemental increase in second year as follows:
 - Exhibit B-5 - Revised Projection Budget, December 18, 2007 through December 17, 2008.

CONTRACTOR represents and warrants that the above budget is true and correct in all respects, and services shall be delivered hereunder in accordance with the budgets. In the event the Maximum Annual Contract Sum is increased pursuant to Part II, STANDARD TERMS AND CONDITIONS, Changes and Amendments, hereof, CONTRACTOR shall prepare and submit an amended budget(s).

3. PART 1, UNIQUE TERMS AND CONDITIONS, Section 7.0, ADVANCED FUNDS, Subsections 7.1.1 is modified to read as follows:

7.1.1 CONTRACTOR may submit a written request for Cash Advance upon execution of Amendment Number Three and thereafter. All requests for Cash Advances for the second year of the Contract shall be submitted by the CONTRACTOR to the COUNTY Program Manager and Chief Executive Officer or designee for review and approval. If approved, the COUNTY Program Manager shall submit requests for Cash Advance to DCFS Fiscal Operations Division, Contract Accounting Section, for processing at the address indicated below. In no event will the total of all Cash Advances received by the CONTRACTOR for the second year of the Contract exceed Two Million, Two Hundred Thousand Dollars (\$2,200,000).

County of Los Angeles
Department of Children and Family Services
Attention: Fiscal Operations Division, Contract Accounting Section
425 Shatto Place, Room 204
Los Angeles, CA 90020

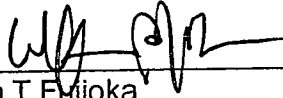
4. Exhibits B-5, Revised Projection Budget, December 18, 2007 through December 17, 2008, is attached hereto and made part of Exhibit B-2, Line Item Budget.

ALL OTHER TERMS AND CONDITIONS OF THE CONTRACT REMAIN IN FULL FORCE AND EFFECT.

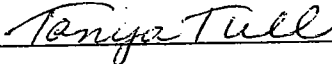
**AMENDMENT NUMBER FIVE
TO THE SKID ROW FAMILIES DEMONSTRATION
PROJECT SERVICES CONTRACT**

N WITNESS WHEREOF, the Board of Supervisors of the COUNTY of Los Angeles has caused this Amendment Number Five to be subscribed on its behalf by the Chief Executive Officer and the CONTRACTOR has subscribed the same on its behalf by its duly authorized officer(s) as of the day, month and year first above written. The person(s) signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR in this Contract.

COUNTY OF LOS ANGELES


By 
William T Fujioka
Chief Executive Officer

BEYOND SHELTER
CONTRACTOR

By 

Name Tonya Tull

Title President / CEO

By 

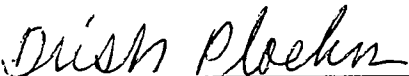
Name WILLIAM WILLEN

Title CHAIRMAN

95-4197075

Tax Identification Number

This Amendment has been read and approved as to content.

By 
Patricia S. Ploehn, L.C.S.W., Director
Department of Children and Family Services

**Beyond Shelter
1200 Wilshire Blvd.
Suite 600
Los Angeles, CA 90017**

**Beyond Shelter
1200 Wilshire Blvd.
Suite 600
Los Angeles, CA 900**

No. of Fam in Motels - Current Projection	40	9	0	0
No. of MUs - Under Lease - Current Projection	34	52	0	0
No. of Families in MUs - Current Projection	114	6	0	0
No. Families in Transitional Housing	6	6	9	0
Move into Permanent Housing	92	185	243	252

	252	252	252	252
Total	160	67	9	0
Monthly Moves into PH	-83	-58	-9	